LESSON 1 · TEACHER RECORD

Diagnostic checklist

STUDENT		DATE	

Observe only. Do not teach during the diagnostic. Mark one box per row.

TASK	EVIDENCE	YES	PARTLY	NOT YET
Typed the passage	Text present, roughly matching			
Saved to the named folder	File in `01_Lessons`			
Used the naming convention	`L01_Surname_Diagnostic`			
Formatted a heading	First line bold and centred			
Moved a file into a folder and back	File returns to `01_Lessons`			
Explained file, folder and Ctrl+S	Three written answers			

Notes for planning

File this sheet; do not return it to the student.